

CONTRIBUTOR'S CONSULTATION REQUEST FORM JOINT PATHOLOGY CENTER				ATTN: Joint Pathology Center Case Accessioning 606 Stephen Sitter Ave. Silver Spring, MD 20910	
PATIENT INFORMATION <i>(Required)</i>				AFIP/JPC Accession No., Material Forwarded <i>(previous if known):</i>	
LAST NAME _____		FIRST _____		MIDDLE INITIAL _____	
AGE _____		DATE OF BIRTH Month: _____ Day: _____ Year: _____		SOCIAL SECURITY NO. _____	
SEX: <input type="checkbox"/> Male <input type="checkbox"/> Female				RACE <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Unknown ETHNICITY <input type="checkbox"/> Hispanic <input type="checkbox"/> Not of Hispanic Origin	
MATERIALS FORWARDED <input type="checkbox"/> Clinical Information <i>(req'd)</i> <input type="checkbox"/> Formalin Fixed (Wet Tissue) <input type="checkbox"/> Photos _____ <input type="checkbox"/> Surgical Path Report <i>(req'd)</i> <input type="checkbox"/> Autopsy Protocol <input type="checkbox"/> Disk _____ <input type="checkbox"/> Slides <i>(req'd)</i> _____ <input type="checkbox"/> Frozen Tissue _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Blocks _____ <input type="checkbox"/> X-rays Films _____				FIXATIVE <i>(Required)</i> <input type="checkbox"/> Formalin <input type="checkbox"/> B5 <input type="checkbox"/> Glyo-Fixx <input type="checkbox"/> Alcohol (eg: Omnifix* Safe-Fix*, Histochoice*) (*TM) <input type="checkbox"/> Frozen <input type="checkbox"/> Immunoflouresence <input type="checkbox"/> EM <input type="checkbox"/> Other _____ _____ Zenkers, Bouins, etc.	
CASE IDENTIFICATION Specific Biopsy Site or Organ <i>(Required)</i> _____				REGISTRIES <input type="checkbox"/> POW <input type="checkbox"/> Kuwait/Persian Gulf <input type="checkbox"/> Iraqi Freedom <input type="checkbox"/> Enduring Freedom (Afghanistan) <input type="checkbox"/> Agent Orange <input type="checkbox"/> Depleted Uranium <input type="checkbox"/> Leishmaniasis <input type="checkbox"/> Embedded Metal Fragments <input type="checkbox"/> Chemical Agent (nerve) <input type="checkbox"/> Other	
SPECIMEN IDENTIFICATION Specimen Containers must be labeled with two identifiers <i>(Required)</i> _____					
Contributor's Accession No.(s) _____					
Requested Department _____					
CONTRIBUTOR'S WORKING DIAGNOSIS: <i>(Differential diagnosis and questions should be entered in "Comments and Requests" Section)</i>					
CLINICAL HISTORY: <i>Include: Location, Size, Symptoms, Duration, Physical and Laboratory Findings, Type and Date of Operation(s) and/or other Treatment.</i>					
(Continue in "Comment and Requests" section)					
CONTRIBUTOR'S INFORMATION					
CONTRIBUTOR'S NAME _____					
NAME OF FACILITY _____					
BUSINESS ADDRESS _____					
CITY _____ STATE _____ ZIP CODE _____					
COUNTRY _____					
TELEPHONE _____ FAX _____					
EMAIL _____					
This form may be reproduced by the contributor and is available on JPC website					

IMPORTANT

Have you enclosed a legible summary of the clinical findings, laboratory data, operative findings or report, and specific treatment? Cases selected for inclusion in specific registries often require additional information. Clinical or gross photos, pertinent X-rays, CT scans, MRI scans, echograms, angiograms, and similar diagnostic studies add substantially to the education value of the case. They are highly desired by some departments and required by others.

COMMENTS AND REQUESTS

JPC RETENTION POLICY

1. MICROSCOPIC SLIDES SUBMITTED WITH EACH CASE ARE RETAINED PERMANENTLY. Under certain circumstances original slides may be returned to the Contributor if requested by the Contributor and approved by the JPC. If slides are returned, then each slide will be digitized at the expense of the Contributor.
2. Blocks are retained for a minimum of ten (10) years, unless return is requested by the Contributor at the time the case is submitted. Contributors may request return or loan of blocks at some later time. If blocks are returned, then JPC will retain representative diagnostic material.
3. Other pathologic material, X-rays, CT scans, MRI scans, echograms, angiograms, photographs, and similar diagnostic studies may be retained for education and research or discarded.

PRIVACY ACT STATEMENT

1. AUTHORITY: 5 U.S.C. 301 and 10 U.S.C 176, 5 U.S.C. 552a, 10 U.S.C 1079b.
2. PRINCIPAL PURPOSES: Medical information received is considered during the consultative process and is used to form a database for education and research in pathology. Other patient information is used for filing and retrieval of consultation records. Information concerning the contributor is used to maintain contributor mailing lists.
3. ROUTINE USES:
 - a. In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use as follows.
 - b. Pathology consultation records are tracked in the Pathology Information Management System database for filing and retrieval of records, medical research, and statistical purposes. Individual consultation records may be released to the contributing medical care provider (physician, veterinarian), when required by law or as otherwise permitted by 45 C.F.R. 164.
 - c. The DoD 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices also apply to this system.
 - d. Pathology consultation records contain individually identifiable health information. The DoD Health Information Privacy Regulation (DoD 6025.18-R) issued pursuant to the Health Insurance Portability and Accountability Act of 1996, applies to most such health information. DoD 6025.18-R may place additional procedural requirements on the uses and disclosures of such information beyond those found in the Privacy Act of 1974 or mentioned in this Privacy Act Notice.
4. PROVISION OF INFORMATION: The provision of patient information requested on this form is voluntary. However, if the information is not furnished, a consultation may not be possible. If so, the material submitted may be returned at the discretion of the JPC without a consultation.